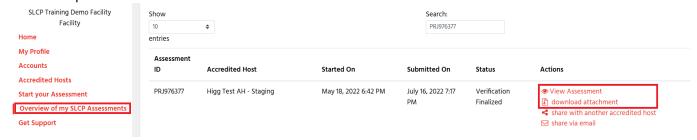**SOCIAL & LABOR CONVERGENCE**

SLCP Support

Step-by-step guidance: share your SLCP assessment
June 30, 2025

How to share your SLCP assessment from the Gateway

Now that your SLCP assessment has been finalized, you can view, download, and share SLCP data with brands, standard holders, or other Accredited Hosts (AH). **No data is shared without a facility's approval.**

Step 1 & 2: Log in to the Gateway platform and Go to the 'Overview of my SLCP Assessments' to view or share the assessments.

To manage your SLCP assessment, log into the Gateway. Under the menu tab "Overview of my SLCP Assessments" you will find the SLCP assessment. There you can find options to view, download, and share the SLCP report.
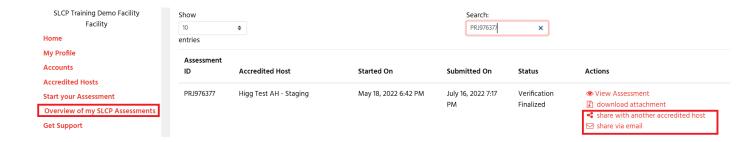

By clicking on "View Assessment," you will be given the option to view and download your SLCP assessment. In the top right corner, you will find 2 options to choose from when it comes to downloading your report. For a version in Excel format, click the paper icon with an "X" at the top right of the webpage. In case you would like to have the report in the PDF version, click on the paper icon at the top right corner with the Acrobat Reader icon. We would recommend using the Excel format as it's more user-friendly.

Step 3: Sharing your SLCP assessment
From the "Overview of my Assessments" tab, you will have the option to share the report further with your business partners and other interested parties.
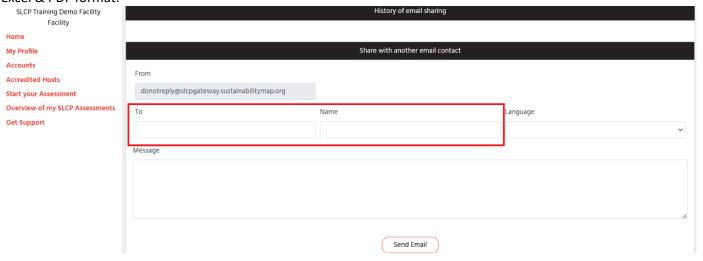
There are 2 ways in which you can share the SLCP report with your customers:
1. Via an email from the Gateway platform
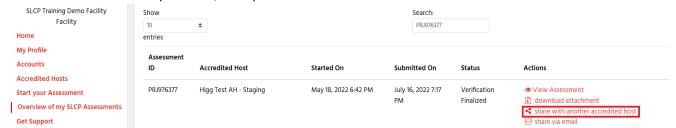2. Via the Gateway to another Accredited host (AH)/Brand Host

Share the verified assessment via email from the Gateway

After choosing "**Share via email,**" you will need to complete a form with the email address you would like to send your SLCP assessment to. The email recipient will receive an email with a link to access the report in Excel & PDF format.
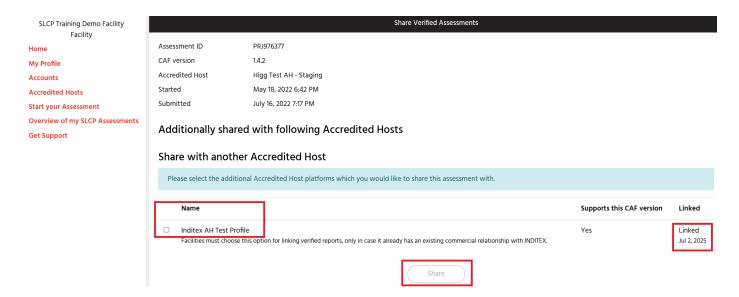

Share the SLCP assessment to another Accredited Host/Brand Host via the Gateway

Click on "**Share with another Accredited Host/Brand Host**" next to the assessment you want to share. The names of the Accredited Hosts (AHs)/ Brand Host will appear on the screen if you have linked your Gateway profile to the AH. Click on the checkbox on the left side of the Accredited Host/ Brand Host you would like to share the report with, then press "**Share.**"

You can find more information on how to link your Gateway profile with an Accredited Host in this [FAQ](). In case you are looking to connect with a Brand Host, you can find further instructions about it in this [FAQ]().

Things to Keep in Mind:

- ➤ The SLCP assessment can no longer be changed after the report is finalized.
- ➤ The SLCP assessment is securely stored on the Gateway. The Gateway is hosted by the International Trade Centre (ITC), a joint agency of the World Trade Organization and the United Nations that has high standards on data security.
- ➤ The SLCP assessment does not contain any scoring, nor does it provide certification. Your customers can use the data in the assessment to apply their own scoring or Code of Conduct.
- ➤ The SLCP assessment does not include a Corrective Action Plan. You should discuss this separately with your customers.