

Technical Bulletin: Stricter Enforcement of SLCP Automated Data Quality Checks

Automated Data Quality Checks run on every assessment report when a Verifier submits the assessment to the facility. These checks act as a “gatekeeper” to identify inconsistencies, errors, or missing data before a report is finalized.

How does it work?

When a Verifier submits a report, several checks run automatically in the background on the SLCP Gateway within seconds.

If no quality issues are identified, the report is successfully submitted to Verification Completed (VRC) status and the facility can access the report for review.

If quality issues are identified, the report is moved to Verification being Edited (VRE) status. A notification email is sent to Verifiers and the Primary Scheme Manager and Primary Quality Manager. Once in VRE, the Verifier must review the notifications and make all necessary edits.

Please note that two email notifications are sent out, one for the Verifier and the other for the Primary Scheme Manager and Primary Quality Manager (with the Verifier in CC). Please see an example at the end.

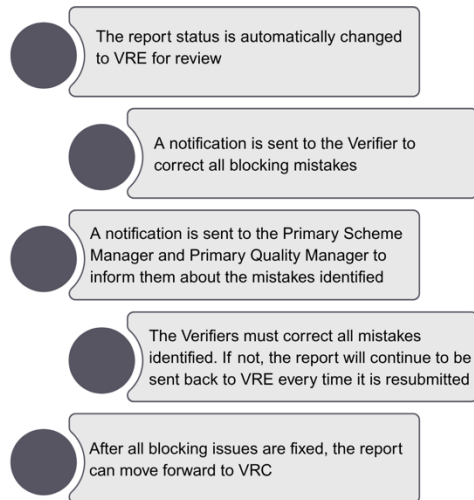
There are two types of automated data quality checks – **Blocking** and **Advisory** Checks.

Blocking Checks are critical mistakes that prevent the report from being submitted unless all mistakes are corrected.

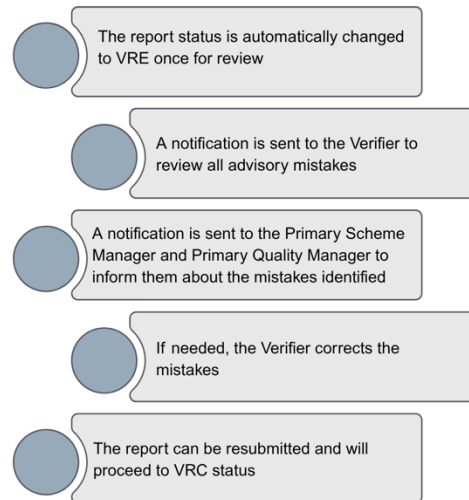
Advisory Checks are potential mistakes that the Verifier should review to ensure the report does not contain possible mistakes; however, the report is not repeatedly blocked and can still be submitted without any changes made by the Verifier. Advisory Checks will be introduced later in 2026.

If the mistakes identified by the automated checks are not corrected, SLCP may issue Corrective Action Requests (CARs) for Key Quality Issue No.10 (Mistakes identified through VRQ checks [automated quality check on each report] not fixed), regardless of whether they are Blocking or Advisory checks. Repeat failure of automated checks is also an indication of poor quality management systems, which can result in a Management Systems CAR. **As a result, failure to correct the mistakes may impact VB quality scores.**

If the system identifies a Blocking Check:



If the system identifies an Advisory Check:



Timeline

1 April 2026 – 1 June 2026

Between 1 April and 1 June, blocking check notifications will be implemented through a soft launch. During this period, blocking checks will only prevent reports from proceeding to Verification Completed (VRC) once, rather than repeatedly. You will only receive the blocking notification once. During the soft launch, you are expected to:

- Familiarize yourself with the blocking checks and ensure all Verifiers are trained before the official launch.
- Ensure that Verifiers review and correct any blocking check notifications received upon submission.
- Provide feedback to SLCP on the notification system and the effectiveness of the blocking checks.

Official Launch (from 2 June 2026)

From June 2, 2026, onwards, Verifier Bodies are expected to:

- Ensure that Verifiers review and address all blocking and advisory notifications.
- Ensure that all blocking check failures are resolved, as these will prevent reports from proceeding to **Verification Completed (VRC)** until **all issues are resolved.**

List of automated data quality checks

The table below shows all current automated data quality checks. The information in this table will be reviewed and updated once new checks are introduced.

#	Error Type	Explanation	Type
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1	assessment_questions_have_not_been_validated	If a question was answered by the facility in the self-assessment, the Verifier must respond with an Assessor / Verifier Selection.	Blocking
2	check_accurate_and_corrected_response	The following data points have been marked "Accurate", but they also have a verification input in the Assessor / Verifier Response field. Accurate facility entries should not need a separate Assessor / Verifier Response.	Blocking
3	check_age_of_youngest_worker	If the response in RH-CHI-2 (What is the age of the youngest worker?) is 12, 13, 14, 15, 16 or 17, then FP-WOR-25 (How many workers under the age of 18) must be greater than 0.	Blocking
4	check_blank_responses_accuracy	If the self-assessment response is empty in the highlighted keys (the facility did not answer the question), the Assessor / Verifier Selection can only be "Facility did not reply during SA/JA" or "Not visible to facility during SA/JA".	Blocking
5	check_legal_flag_has_legal_reference	If the field "Non-Compliance" is marked with an "X", then there must be an entry in the Legal Reference field, and vice versa. Special note: Currently, the Legal Reference field on Worldly is not automatically cleared, when the Non-Compliance field is unchecked. Verifiers need to clear the Legal Reference field manually <u>prior</u> to unchecking the Non-Compliance field.	Blocking
6	check_length_of_response	The length of the text in the Assessor / Verifier Explanation field should be under 6,000 characters. You are exceeding the maximum number of characters, please shorten your explanation.	Blocking
7	check_self_assessment_response_and_corrected_response	The following data points have the same entry in the Facility Response field and the Assessor / Verifier Response field. The Assessor / Verifier Response entered by the Verifier must be different from the Facility Response.	Blocking
8	check_updated_during_verification_has_verification_data	Questions with the Assessor / Verifier Selection "Updated during Verification" must also have an entry in the Assessor / Verifier Explanation field explaining why the data was updated.	Blocking
9	check_verification_date	The Verification End Date (VD-VERI-3) should be the same as or older than the Verification Start Date (VD-VERI-2).	Blocking
10	conditional_statements_check_fp_bi_18	If a joint-assessment was conducted (FP-BAS-20), then the details of the joint-assessment (FP-BAS-21, FP-BAS-22 and FP-BAS-21) need to be completed.	Blocking
11	date_questions	Questions requiring a date entry (FP-BAS-26, FP-BUI-23, VD-VERI-2, VD-VERI-3) must not be empty and dates must be entered in ISO format.	Blocking

12	check_number_output_keys	Numeric-type questions must have the appropriate answer format (numeric data types: numeric, numeric-percentage, numeric-latitude, numeric-longitude, numeric-whole).	Blocking
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Automated Check Failure Example Notifications

For Verifiers

Subject: URGENT: VRQ Failures Detected in Assessment [PRJXXXXXX] – Action Required
Between 1 April and 1 June 2026, blocking checks will only block a report once. After 1 June, these checks will repeatedly block a report until Verifiers fix the mistake.

Dear [Verifier Name],

Your **assessment report** for [Facility Name] has failed the Automated Data Quality Checks and has been moved to status **Verification being Edited (VRE)**. Please review and resolve the issues below on the **Accredited Host (AH)** platform to proceed.

The following **BLOCKING** checks failed:

- [Insert Error Key, e.g., check_age_of_youngest_worker]
- [Insert Error Key, e.g., check_legal_flag_has_legal_reference]

Mandatory Next Step: An assessment cannot be submitted to VRC if any blocking check failures remain. You must ensure all blocking checks are solved prior to resubmitting.

The following **ADVISORY** checks failed:

- [Insert Error Key, e.g., check_length_of_response]

Next Step for Consideration: While the system allows you to submit the assessment without making any changes or corrections to the **ADVISORY** checks listed above, it is **highly recommended** that you at least review them thoroughly before resubmitting.

How to re-submit:

1. Make necessary edits on the **Accredited Host (AH)** platform.
2. Submit the verification and the Automated Data Quality Checks will run again.

The assessment moves to VRC for facility review if there are no failures to the **BLOCKING** checks. Otherwise, the status returns to **VRE** for you to correct the **BLOCKING** checks that failed.

If the mistakes identified by the automated checks are not corrected, **SLCP** may issue Corrective Action Requests (CARs). **As a result, failure to correct the mistakes may impact VB quality scores.**

For VB Managers

Subject: PERFORMANCE ALERT: VRQ Failures in [PRJXXXXXX] – VB Quality Oversight

Between 1 April and 1 June 2026, blocking checks will only block a report once. After 1 June, these checks will repeatedly block a report until Verifiers fix the mistake.

Dear [Quality Manager/Scheme Manager],

For your information, the message below was sent to your Verifiers, [Verifier Name separated by comma if more than one], with reference to **SLCP** verification [PRJXXXXXX].

Please ensure your Verifiers have received the message and will act accordingly.

Status Update: The assessment is currently in **Verification being Edited (VRE)**. Please ensure your Verifiers review the following failures on the **Accredited Host (AH)** platform immediately:

- **Blocking Failures:** [List Keys] – An assessment cannot be submitted until every blocking check is solved. This may require several rounds of Automated Quality Checks, depending on the attempts the Verifier needs to solve all failures.
- **Advisory Failures:** [List Keys] – While these are not repeatedly blocking and will not stop the assessment from proceeding to VRC, they advise the Verifier on likely mistakes and should be reviewed to ensure the report does not contain possible mistakes.



Compliance & Scoring Notice:

- **Accountability:** The Automated Data Quality Checks serve as a check of your internal VB quality review.
- **Risk of CARs:** SLCP monitors failed checks and can use these to issue **Corrective Action Requests (CARs)** to VBs.

Next Step: Please confirm with the Verifier that the **assessment report** is being revised and that it is submitted again on the **Accredited Host (AH)** platform to trigger another check.

